



# FIRE SAFETY IN COMMUNAL AREAS

**It is essential that Communal Areas and all Access Routes are kept clear of any items that could prevent people from safely evacuating the building.**

**Onward conducts regular inspections to ensure that:**

- No items are left in the communal area as they could obstruct you or the emergency services services, or potentially cause injury
- Corridors, landings, foyers and stairways are kept completely clear
- All meter and and alarm panels are always accessible
- Fire doors in the building are not interfered with by residents.

For everyone's safety, we operate a zero-tolerance policy to any items that might pose a potential hazard.

Any items or obstructions found within communal areas including riser cupboards will be removed. If there is no immediate risk or the item is perceived to have value; notice will be given of our intention to remove the item. Any item not claimed within 7 days of expiry of this notice will be disposed of permanently. S4B will not be liable for any damage to the item during disposal. Owners of any obstructions will be responsible for any costs associated with the disposal of the item.

Do not interfere with Fire equipment or signage in your building. Any person found to be responsible for damaging fire safety equipment will be liable for prosecution.

With your safety in mind, please ensure that everyone in your home understands and respects the instructions in this notice.

If you have any questions or concerns, please contact S4B on **0300 555 0128**.

