



Allotment allocation policy – S4B

Priority for the new city allotments will be given to residents who do not already have a garden. They will initially be promoted to S4B residents and widened

One plot will be reserved for residents within the extra-care facility after consultation to understand if there is any interest. This plot will have raised beds and wider paving to ensure access for those with mobility problems.

Initially allocations will be managed by the Community Support Officer however, in the longer term the management is expected to be undertaken by the Brunswick Allotment Society.

This would mean that in line with the annual tenancy with allocation via a panel with S4B Community Support Officer, Members of the allotment committee (Chair, Secretary and Treasurer) and Manchester City Council would discuss the allocation of each number plot with S4B having the final decision on allocations.

A waiting list will be created through promotion of the allotments in newsletter, website and other S4B communications.

Those without gardens would be given priority and allocations would be undertaken in tenancy length order. 3 plots will be allocated to Allotment Society committee. Those with outstanding rent arrears will not be considered.

A Manchester City Council Allotments Tenancy will be applied to the Brunswick allotments. With all tenancies managed within Brunswick are Manchester City Council ones based on the landlord.

Tenants will sign up to a tenancy, provided in a booklet by Manchester City Council and follow the same rules of use and behaviour as other allotment societies across the City of Manchester.

The tenants would sign the Manchester City Council annual tenancy agreement from November to October in line with national allotments and Manchester City Council

Allotment users will sign a standard Manchester City Council agreement detailing what they can and can't do. They will be informed that any misuse could result in a termination of their allotment lease.

The allotments will be subject to daily monitoring and inspections by a Caretaker who will identify any misuse and deal with it accordingly.

Further advice and training would be provided in line with allotment holder handbook

[https://secure.manchester.gov.uk/downloads/download/5222/allotment plolders handbook](https://secure.manchester.gov.uk/downloads/download/5222/allotment_plotolders_handbook)