



## Application Form

**Contour Community Fund offers £500 - £2000 to support local groups. The project must benefit Contour tenants or communities and fit our 4 key themes:**

<b>1</b>	<b>Employment, Enterprise and Training</b>	<ul style="list-style-type: none"> <li>- Starting up a work club</li> <li>- Helping people set up local businesses</li> <li>- Support projects to help people into work</li> </ul>
<b>2</b>	<b>Community Health and Wellbeing</b>	<ul style="list-style-type: none"> <li>- Offering information and support to be healthy</li> <li>- Projects which create stronger communities and partnerships</li> <li>- Developing new and existing spaces in the community</li> <li>- Supporting older people- e.g. keeping warm in winter</li> </ul>
<b>3</b>	<b>Youth Engagement Activities</b>	<ul style="list-style-type: none"> <li>- Opportunities to help young people into work</li> <li>- Awareness raising of local issues (e.g. gangs/ drugs etc.)</li> <li>- Volunteering opportunities for young people</li> </ul>
<b>4</b>	<b>Financial and Digital Inclusion</b>	<ul style="list-style-type: none"> <li>- Support and knowledge to tenants on how to save money</li> <li>- Energy saving projects- how to reduce bills</li> <li>- Basic computer courses</li> </ul>

In addition to receiving the funding, Contour Community Investment Team will offer up to 7 hours support with your project.

There are 2 rounds of funding, the deadlines are **31<sup>st</sup> July** and **31<sup>st</sup> October 2014**. Contour will assess applications based on: fit with the 4 key themes, evidence of need, value for money, outcomes for the community and sustainability of the project.

**Criteria** To apply for funding you must be a constituted group with access to a bank account. You will provide policies for your project (e.g. health & safety, child protection). Your project needs to be completed by the end of this financial year (March 2015).

**We don't support:**

- ✗ Core running costs (salaries, overheads, running of buildings)
- ✗ School applications for core curriculum activities
- ✗ Community day trips
- ✗ Sport Teams sponsorship





## Application Process

- You will receive receipt of your application within 5 working days
- All applications will be assessed at the beginning of August and November 2014
- The panel's decision is final, there is no appeals process
- Successful applicants will complete terms and conditions and bank details. The funding will be transferred as soon as possible (up to 2 weeks).
- Organisations can submit one successful application per year

## Successful applicants must

- Provide a copy of ALL receipts
- Complete the evaluation, which might be used for media marketing purposes
- Recognise Contour as a funder in all literature

## Your Organisation's Details:

Name:

Address:

Phone number:

Email:

### 1. What is your project and how it will benefit Contour tenants and neighbourhoods?

Hint: Include location, timescales, how it links to Contour's key themes, who will benefit





**2. What evidence is there of the need for this project?**

Hint: Have you carried out research, asked the community, got statistics from the Police? What is already happening in the area?

**3. How many people do you expect to benefit from this project?**

Hint: Provide a breakdown of the different beneficiaries

**4. What are the outcomes of your project?**

Hint: Outcomes are the changes or difference that your project can make over time. This might be improved health, new skills, more confidence, tidier neighbourhoods, awareness of environmental issues etc. Try to add a value to your outcomes e.g. how many people





5. What is the total funding you are requesting?  
Please provide a detailed breakdown

£

Hint: Include quotes where necessary and show where you have saved money

6. Have you sourced any additional funding? (including funding in-kind)

Hint: Funding in-kind is where someone has donated time, space or resources to the project. Getting match funding for your project strengthens your application.





**7. How will you use the 7 hours offer of support from Contour Communities Team?**

Hint: e.g. on the day, in preparing, afterwards to sustain the project, future funding etc.

**8. How will you ensure the project has a lasting impact beyond the funding?**

I certify that the information given in this application form is true and accurate

**Signature:**

**Date:**

**Please return your completed application and supporting evidence to:**

S4B Community Team or  
Community Investment Team, Contour Homes  
Quay Plaza 2  
1<sup>st</sup> Floor - Lowry Mall  
Salford Quays  
M50 3AH

Contour Homes is committed to preserving your privacy. We will endeavour to ensure that your rights under the data protection legislation are preserved at all times.

**If you need any help completing this application form please contact a member of the Community Investment Team on 0345 602 1120.**

